

# DRAFT

## Minutes of the 2/13/21 Regular Meeting of the Board of Directors of the Mountain Valley Association

Held at Quail Valley Water District, 24750 Sand Canyon Road, Tehachapi, CA

1. Meeting called to order at 9:04AM by Hardenbrook. Board members present: Randy Hardenbrook, Rita Leonard, Jean Grodewald, Patt Birley, Joan Tyer. Quorum met.
2. Motion by Grodewald to accept agenda. Birley 2<sup>nd</sup>. Motion carried unopposed.
3. Public comments: Inquiry as to the appointing of a road crew supervisor and an employee manual. Will be on next agenda.
4. Motion by Birley to accept minutes of 1/16/21 meeting as written, Grodewald 2<sup>nd</sup>. Motion carried unopposed.
5. D&O reports: Treasurer Leonard transferred \$10,000 from checking to reserve account.

### Action items:

6. Monthly financial reports prepared by the new management company – Checking account, reserve account, operating revenues and expenses reviewed. Approval of payments will be done next month.
7. The need for storage for Association equipment was discussed, possibly a sea container on one of the common areas. New member Amber Smith volunteered for road crew. Motion by Hardenbrook to add her name to the list, Tyer 2<sup>nd</sup>. Motion carried unopposed.
8. Motion by Birley to approve payment to the management company for services of various Association management functions, Tyer 2<sup>nd</sup>. Motion carried unopposed. A letter of introduction will be sent by CA Association of HOAs, Inc to members.
9. No action
10. No action – waiting for quote for grader coverage from new insurance carrier. Motion by Birley to pay insurance premium now due to current carrier on required coverage.
11. Future agenda items: Road crew supervisor, employee manual,
12. Having no further business to come before the board, Birley motioned to adjourn. Meeting adjourned 9:49AM

Next regular meeting March 13, 2021

Approved as written: Y N

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Joan Tyer, Secretary